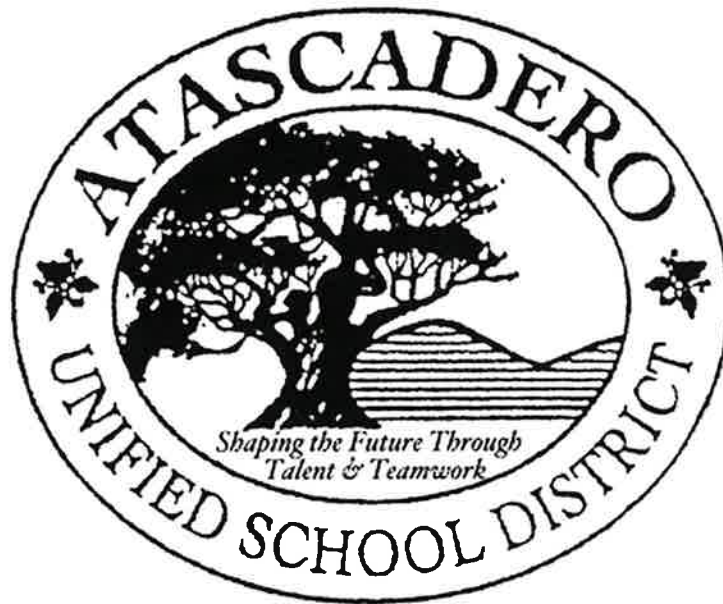


ANNUAL NOTIFICATION of OFFICIAL INFORMATION TO PARENTS/GUARDIANS/STUDENTS



~ Preparing the Top Students in the Nation ~

2023-2024

**Atascadero Unified School District
5601 West Mall, Atascadero, CA 93422
805.462.4200
www.atasusd.org**

Thomas Butler, DISTRICT SUPERINTENDENT

2023 – 2024 Superintendent's Message



August 14, 2023

Welcome to the 2023-2024 School Year! As required by California law, I wish to notify you, as parents and/or guardians, and students enrolled in our schools, of your rights and responsibilities. Please review the information in the booklet. Please sign and return to your child's school the acknowledgment page indicating that you have received this information or you may sign and acknowledge when you update your data confirmation information on-line.

Your signature does not indicate that consent to participate in any program has either been given or withheld. Staff members are willing to assist you in your student's education in Atascadero Unified School District. We look forward to working with you. Together, we can provide the highest quality educational experience possible for your student.

Thank you for your cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Thomas Butler". The signature is fluid and cursive.

Thomas Butler
Superintendent

TABLE OF CONTENTS

- 1. ATASCADERO UNIFIED SCHOOL DISTRICT SITE ADDRESS**
- 2. 2023-2024 SCHOOL CALENDAR**
- 3. DISTRICT MISSION, VISION, CORE VALUES AND GRADUATE PROFILE**
- 4. DISTRICT GOALS**
- 5. BOARD OF TRUSTEE INFORMATION**
- 6. ATTENDANCE**
 - .General Absences
 - .Student Residency
 - .Students in Homeless/Foster Care Situations
 - .Attendance Options
 - .Intra District Open Enrollment
 - .Inter-District Attendance
 - .Attendance Where Care-Giver Resides
 - .Pupils in Hospitals Outside of School District
 - .Individualized Instruction
 - .Minimum Days/Pupil-Free Staff Development Days
 - .California Compulsory Attendance Law
 - .Definition of a Truant
 - .Subsequent Report of Truancy
 - .Definition of a Habitual Truant
 - .Habitual Truant Mandates & Interventions
 - .Pre-SARB Conference
 - .SARB Hearing
 - .Notification of Truancy to Parent(s) or Guardian(s)
- 7. DISCIPLINE**
 - .Release of Student to a Peace Officer
 - .Parent Responsibility
 - .Student Search
 - .Cell Phones, Pagers, Electronic Signaling Devices
 - .Grounds for Suspension &/or Expulsion
 - .Mandatory Suspension / Expulsion
- 8. STUDENT SERVICES**
 - .Advanced Placement Examination Fees
 - .Services to with Exceptional Needs or a Disability
 - .Services to Temporarily Disabled Pupils
 - .Nutrition Program
 - .Leaving School at Lunch Time
 - .Career Counseling
 - .Student Mental Health Services
 - .Student Use of Technology
 - .On-Line Services/Internet Access
 - .School Accountability Report Card
 - .English Learner (EL) Program
 - .Language Acquisition Program
- 9. DRESS CODE**
 - .Gang-Related Apparel
- 10. NOTICE OF ALTERNATIVE SCHOOLS/PROGRAMS**
 - .Independent Studies
- 11. HEALTH SERVICES**
 - .Kindergarten & First Grade Physical Examinations
 - .Oral Health Assessments
 - .Immunizations
 - .Medication(s)
 - .Anaphylaxis Treatment
 - .Physical Examinations
 - .Scoliosis Screening
 - .Vision & Hearing Appraisal

- .Sun Protection
- .Type 1 Diabetes Information
- .Confidential Medical Services
- .Medical & Hospital Insurance for Students / Athletic Insurance
- .Drug, Alcohol & Tobacco Prevention Programs

12. COMPREHENSIVE SEXUAL HEALTH & HIV/AIDS PREVENTION

- .Family Life Education or Sex Education Courses
- .Excused from Instruction Due to Religious Belief
- .Tests/Surveys on Personal Beliefs

13. SCHOOL RECORDS AND ACHIEVEMENTS

- .Student Records
- .Regulations Regarding Pupil Achievement
- .Teacher Qualifications
- .Standards of Proficiency in Basic Skills
- .Curriculum Review
- .Dissection of Animals
- .California Statewide Testing
- .Testing Schedule for 2023-2024 School Year
- .College Requirements
- .Career Technical Education Information / Counseling
- .Release of Directory Information
- .School Safety Plan

14. DUE PROCESS PROTECTIONS & COMPLAINTS

- .Discrimination
- .Filing a Complaint - Uniform Complaint Procedures
- .Complaints Regarding Discrimination & the Education of Handicapped Students
- .District's Uniform Complaint Officer & Process
- .Uniform Complaint Procedures

15. NON-DISCRIMINATION / HARASSMENT

- .General Information Re: Uniform Complaint Procedures
- .Sexual Harassment
- .Equal Opportunity
- .Reporting Harassment or Discrimination
- .Williams Complaints Notice
- .Important Information About Bullying / Cyberbullying
- .Professional Standards for Employees

16. SCHOOL BUS RULES & SAFETY

- .Transportation
- .School Bus Safety Rules
- .Authority of Driver
- .School Bus Stops
- .Pupils Crossing Highway(s)
- .School Bus Rules
- .Danger Zones

17. STATE REQUIRED NOTIFICATIONS

- .Parents and legal guardians responsible regarding firearm storage
- .MEDI-CAL ALTERNATIVE FORMAT REQUEST REQUIREMENT PLAN

18. MISCELLANEOUS

- .Pesticide Use
- .Management Plan for Asbestos-Containing Materials
- .AHERA Re-Inspection Notification

19. FURTHER INFORMATION

20. Parent Signature Page

ATASCADERO UNIFIED SCHOOL DISTRICT

SITE ADDRESSES

ATASCADERO FINE ARTS ACADEMY (Grades 4-8)

6100 Olmeda Avenue
Atascadero, CA 93422
(805) 460-2500 FAX 460-2522
Principal – Mrs. Kendyl Darnell

ATASCADERO HIGH SCHOOL

One High School Hill
Atascadero, CA 93422
(805) 462-4300 FAX 462-4283
Principal – Mrs. Nikki Baca

ATASCADERO MIDDLE SCHOOL

6501 Lewis Avenue
Atascadero, CA 93422
(805) 462-4360 FAX 462-4373
Principal – Mr. Brent Vander Weide

CARRISA PLAINS SCHOOL (Grades K-6)

9640 Carrisa Highway / Star Rt. Box 88-A
Santa Margarita, CA 93453
(805) 475-2244 FAX 475-2046
Principal – Mrs. Lindsay Lopez

CRESTON ELEMENTARY

5105 O'Donovan Rd. / P.O. Box 238
Creston, CA 93432
(805) 238-4771 FAX 238-4185
Principal – Mrs. Lindsay Lopez

MONTEREY ROAD ELEMENTARY

3355 Monterey Road
Atascadero, CA 93422
(805) 462-4270 FAX 462-4288
Principal – Mrs. Jennifer Isbell

STUDENT INTERVENTION SERVICES

4507 Del Rio Road
Atascadero, CA 93422
(805) 462-4230
FAX 462-4233
Director – Ms. Cynthia Ravalin

DISTRICT TITLE IX OFFICER/UNIFORM COMPLAINT OFFICER

Mr. Dan Neff, Asst. Supt. Human Resources
5601 West Mall, Atascadero, CA 93422
(805) 462-4215 FAX 460-2507

SAN BENITO ROAD ELEMENTARY

4300 San Benito Road
Atascadero, CA 93422
(805) 462-4330 FAX 462-4278
Principal – Mrs. Kathryn Holmes

SAN GABRIEL ROAD ELEMENTARY

8500 San Gabriel Road
Atascadero, CA 93422
(805) 462-4340 FAX 462-4268
Principal – Mrs. Merry Reynolds

SANTA MARGARITA ELEMENTARY

22070 "H" Street / P.O. Box 380
Santa Margarita, CA 93453
(805) 438-5633 FAX 438-3323
Principal – Mrs. Marshawn Porter

SANTA ROSA ACADEMIC ACADEMY

8655 Santa Rosa Road
Atascadero, CA 93422
(805) 462-4290 FAX 462-4358
Principal – Mrs. Sarah Betz

Paloma Creek High School (Grades 10-12)

Atascadero Choices in Education (ACE) Academy
(Grades 9-12)
10801 El Camino Real
Atascadero, CA 93422
(805) 462-4350 FAX 805-462-0837
Principal – Dr. Libby Madding

DISTRICT OFFICE

Thomas Butler, Superintendent
EJ Rossi, Assistant Superintendent Educational Services
Dan Neff, Assistant Superintendent Human Resources
Jackie Martin, Assistant Superintendent Business Services
5601 West Mall
Atascadero, CA 93422
(805) 462-4200
FAX 462-4421

Atascadero Unified School District does not discriminate on the basis of race, ethnicity, nationality, religion, sexual orientation, gender, gender identity, gender expression, gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth, disability, age, citizenship, country of origin and national origin, immigration status, ethnic group identification, and ethnic background or any other characteristic that is contained in the definition of hate crimes, in its programs and activities.

Atascadero Unified School District

*Shaping Students for the Future through Talent and Teamwork
Preparing the Top Students in the Nation*

Core Values for Students, Staff, and Parents:

Vision:

*Ensure students will be,
College, Career, and Citizenship,
Ready through Talent
and Teamwork*

Mission:

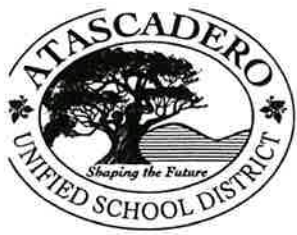
*Dedicated to Student Success
Staff Collaboration
Community Partnership and
Committed to Excellence*

- **Respect:** *We respect the views of others and cultivate positive, professional relationships that are built on trust and accountability.*
- **Integrity:** *We are honest and trustworthy. We aspire to the highest standards in all we do.*
- **Teamwork:** *We recognize the talent of our students, staff, and community and understand that we can provide a world class education through teamwork.*
- **Excellence:** *We aim for the highest levels of performance and achievement for our students, staff, and community.*

Graduate Profile: Preparing the Top Students in the Nation

- **Critical Thinker** *Our graduates are original thinkers. They observe, they wonder, they create, and they have the ability to solve real world problems.*
- **Effective Communicator** *Our graduates convey their thoughts and responses clearly and comprehensively. They have highly refined reading, writing, speaking and listening skills.*
- **Teammate** *Our graduates are skilled collaborators and understand the value of achieving common goals through teamwork.*
- **Self-Directed Individual** *Our graduates accept responsibility for their learning. They recognize their strengths and work to their full potential. They value learning as a lifelong skill.*
- **College and Career Ready Scholar** *Our graduates navigate the pathways that connect education and employment to a productive, rewarding and secure life.*
- **Responsible and Contributing Citizen** *Our graduates display integrity and civic responsibility. They aim to make a positive contribution to their communities.*

Adopted by the Board of Trustees: January 17, 2023



Atascadero Unified School District

District Goals

2023 – 2024

(in accordance with LCAP)

**Dedicated to
Student Success**

**Dedicated to
Staff Collaboration**

**Dedicated to Community
Partnership**

Student Success: All students will graduate, having gained the knowledge, skills, and understandings to be college, career, and citizenship ready.

- **Academic Achievement:** Our schools and student subgroups will meet or exceed identified growth rates on the California Assessment of Student Performance and Progress exam in English, Mathematics, and Science. Staff will utilize local assessment evidence to monitor student progress.
- **College & Career Readiness:** Our graduating senior class will demonstrate appropriate growth on the State College & Career Indicator which includes, career pathway completion, dual enrollment, advanced placement, and meeting university entrance requirements.
- **Academic Supports:** Our student achievement in the Core Content areas will improve through rigorous curriculum, quality instruction, meaningful assessments, and purposeful interventions.
- **Citizenship:** Our schools will develop positive learning environments by effectively implementing a Positive Behavioral Intervention and Supports system to meet the citizenship needs of students.

Staff Collaboration: All personnel will actively engage in high quality professional learning that supports employee performance, job satisfaction, and student learning.

- **Employee Recognition:** Employees will be recognized on a regular basis for excellence in the core value areas of respect, integrity, teamwork, and excellence. Employees will also be recognized for safe work habits.
- **Leadership & Collaboration:** Professional collaboration will be enhanced through the effective use of Instructional Leadership Teams and Department & Grade Level Span Chairs. Administrators will utilize a coaching approach in the employee evaluation process.
- **Hiring Efforts:** AUSD will employ a hiring process that identifies high performing individuals who possess positive character traits and excellent technical skills that will support the District Mission and Core Values.

Community Partnership: We will actively seek authentic parent and community involvement and develop meaningful partnerships to support student learning.

- **Parent Engagement:** School sites will conduct a series of parent workshops to enhance student achievement and citizenship. The District will facilitate seminars on current parenting topics.
- **Stakeholders:** Our students, staff, and community members will genuinely be involved in the development and ongoing monitoring of the Local Control Accountability Plan. The Superintendent's Parent Advisory Committee and Student Ambassadors will provide valuable input and the District will work to expand Career Pathway industry partnerships.
- **Fiscal Stewardship:** The budget will be developed and reviewed in a manner that maintains fiscal solvency and ensures a positive multi-year outlook. The *Resource Management Guide* will be used to inform effective decision making for the future of AUSD.
- **Facilities:** The State Matching Facility Funds, and School Facility Fees will be used to upgrade our facilities and enhance learning and teaching environments.

***At all times students, staff, and parents will model respect, integrity, teamwork, and excellence,
in our schools and community.***

Adopted by the Board of Trustees: January 17, 2023

**ATASCADERO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
2023**

**Mrs. Corinne Kuhnle
Board President
Term Expires: 2024
10540 Bitterwater Road
Santa Margarita, CA 93453
805-610-7847**

**Mrs. Terri Switzer
Board Clerk
Term Expires: 2024
P.O. Box 995
Santa Margarita, CA 93453
805-438-3401**

**Mrs. Tracy Ellis-Weit
Term Expires: 2026
P.O. Box 218
Atascadero, CA 93423
805-538-1946**

**Mrs. Rebekah Koznek
Term Expires: 2026
3205 Chico Road
Atascadero, CA 93422
805-464-7204**

**Mrs. Denise McGrew-Kane
Term Expires: 2026
8950 Balboa Road
Atascadero, CA 93422
805-391-4633**

**Mr. Matt Pennon
Term Expires: 2024
P.O. Box 1771
Atascadero, CA 93423
805-462-4217**

**Mrs. Vy Pierce
Term Expires: 2026
P.O. Box 793
Atascadero, CA 93423
805-464-3410**

~ 2023-2024 ~
STUDENT CALENDAR
ATASCADERO UNIFIED SCHOOL DISTRICT

JULY 2023

04 Independence Day

AUGUST

14 First Day of School for Students

SEPTEMBER

04 Labor Day - Holiday

OCTOBER

10 Local Recess - no school

NOVEMBER

10 Veteran's Day - Holiday

13-17 Parent Conference Week-Elementary

22-24 Thanksgiving Holiday

27 Local Recess - no school

DECEMBER

20 End of Semester - Secondary Schools

20 Minimum Day (1:20 p.m. students)

21 - January 05 Winter Break for students

JANUARY 2024

04-05 Teacher Work Days - no students

08 School Resumes

15 Martin Luther King, Jr. Day-Holiday

FEBRUARY

12 Lincoln's Day-Holiday

19 Washington's Day-Holiday

MARCH

03-08 Elementary Parent Conferences

25-April 05 Spring Recess

APRIL

08 School Resumes

MAY

27 Memorial Day-Holiday

JUNE

07 Last Day of School

EARLY RELEASE DATES

EVERY FRIDAY EARLY RELEASE:

ELEMENTARY	1:40 p.m.
FAA	1:50 p.m.
AMS	1:50 p.m.
AHS	2:05 p.m.

ELEMENTARY / FAA CONFERENCE WEEKS:

Nov. 13-17	1:20 P.M. (Release for Elementary & FAA)
Mar. 03-08	1:20 P.M. (Release for Elementary & FAA)

MINIMUM DAY (December 20th)

1:20 P.M. Release for Elementary & FAA Students
1:20 P.M. Release for AHS Students
1:25 P.M. Release for AMS Students
1:30 P.M. Release for Teachers

LAST DAY OF SCHOOL (June 7th)

1:20 P.M. Release for Elementary & FAA Students
1:25 P.M. Release for AMS Students
1:45 P.M. Release for AHS Students

6. ATTENDANCE:

GENERAL ABSENCES: Children cannot learn if they are not in school. California schools no longer receive funding for students who are sick or excused. It is essential that your child attend school whenever possible, for part of a day after or before appointments. However, other attendance requirements still rely on excused and unexcused tallies. No pupil whose attendance is excused shall have grades or academic credit lost if assignments and tests can be reasonably completed.

1. Notwithstanding EC48200, a pupil shall be excused from school when the absence is:
 - a. Due to his or her illness.
 - b. Due to the quarantine under the direction of a county or city health officer.
 - c. For the purpose of having medical, dental, optometric, or chiropractic services rendered.
 - d. For the purpose of attending the funeral services of a member of his/her family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - e. For the purpose of jury duty in the manner provided for by law.
 - f. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
 - g. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observation of a holiday or ceremony of his/her religion, attendance at a religious retreat, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - h. For the purposes of service as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
 - i. Participation in religious instruction or exercises in accordance with District policy.
 - j. Participation in cultural ceremonies or events
 - k. Illnesses related to mental health or behavioral health.
2. A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit thereof. The teacher of any class from which a pupil is absent shall determine the tests and assignments, which shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
3. For purposes of this section, attendance at religious retreats shall not exceed four (4) hours per semester.
4. Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
5. "Immediate Family", as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to 'employee' shall be deemed to be references to "pupil". (EC 48205(e))
6. Middle and high school students may attend political or civic events for one day per year as an excused absence.

STUDENT RESIDENCY: A student may enroll in any district where a parent or legal guardian resides. (Ed. Code 48200) Proof of residency is required at the time of enrollment and may include a rental/lease agreement, utility bill or escrow papers. A student is considered a resident if they have an approved interdistrict transfer agreement, or if placed in an established children's institution, licensed foster home, or family home, resides in a home with an adult who has submitted a caregiver affidavit, resides in a state hospital within the District boundaries, or has a parent who is transferred or pending transfer to a military installation within the state while on active duty. (Ed. Code 48204)

CHILDREN IN HOMELESS/FOSTER CARE SITUATIONS: Each local district shall designate a staff person as a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations. (Ed. Code, § 48852.5; 42 U.S.C. § 11432(g)(1)(J)(ii)). The district liaison is:

Assistant Superintendent Educational Services, Foster/Homeless Liaison
5601 West Mall, Atascadero, CA 93422
(805) 462-4200

A homeless child will be allowed to continue his/her education in their school of origin through the duration of homelessness at the point of any change or any subsequent change in residence once a child becomes a homeless child. If the child's status changes before the end of the academic year so that he/she is not homeless, the District will allow a child in high school to continue his/her education in the school of origin through graduation. For a child in grades K through 8, the District will allow the formerly homeless child to continue his/her education in the school of origin until the end of the academic school year. A homeless child transitioning between school grade levels will be allowed to continue in the school district of origin in the same attendance area. If a homeless child is transitioning to a middle or high school where the school designated for matriculation is in another school district, the homeless child must be allowed to continue to the school designated for matriculation in that school district. The new school will be required to enroll the child immediately regardless of any outstanding fees, fines, textbooks or other items or moneys due to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including medical records, proof of immunization history, and proof of residency. (Ed. Code, § 48852.7)

The District has designated the Assistant Superintendent of Educational Services, as the educational liaison for foster children and can be contacted at (805) 462-4200. A foster child shall be allowed to continue his/her education in the school of origin under specified circumstances. If it is determined that it is in the best interests of the foster child to transfer to a school other than the school of origin, the foster child shall immediately be enrolled in the new school, regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including immunization history. The last school attended must provide all records to the new school within two

business days of receiving the request. (Ed. Code, §§ 48853, 48853.5) Upon receiving a transfer request or notification of a student in foster care, the District shall, within two business days, transfer the student out of school and deliver the educational information and records to the next educational placement. Grades and credits will be calculated as of the day the student left school and no lowering of grades will occur as a result of the student's absence due to the decision to change placement or for a verified court appearance or related court activity. (Ed. Code, § 49069.5) The District shall exempt from local graduation requirements a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or a pupil participating in a newcomer program for recently arrived immigrant pupils and who transfers between schools under certain circumstances. (Ed. Code, §§ 51225.1, 51225.2) The District shall accept coursework done by a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or a pupil in a newcomer program while attending another school. The District will not require those students to retake courses or partial courses they have satisfactorily completed elsewhere. (Ed. Code, § 51225.2) A complaint of noncompliance alleging violations of these sections, except for Education Code section 48852.7, may be filed under the District's Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations.

ATTENDANCE OPTIONS: Many districts accept the transfer of students residing outside the district's attendance area. It is the intent of the Legislature that the governing board of each district annually review the enrollment options available to pupils within their districts and that districts strive to make available enrollment options that meet the diverse needs, potential, and interests of California pupils.

INTRA-DISTRICT AND OPEN ENROLLMENT

The District desires to provide enrollment options that meet the diverse needs and interests of students and parents, while balancing enrollment at each site in order to maximize the efficient use of District facilities. Students who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school's attendance area. An intradistrict transfer application is available from your resident school. Transfer requests are granted on the basis of the requested school's capacity. (BP 5116.1)

INTER-DISTRICT ATTENDANCE

The Board of Trustees recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons. The Board desires to communicate with parents/guardians and students regarding the educational programs and services that are available in AUSD. The Board also recognizes that the District may be capable of serving additional students. Therefore, the Superintendent or designee may approve interdistrict agreements with other districts for the following reasons; when it has been determined a student has been a victim of an act of bullying as defined in Ed. Code 48900(r), to meet the child care needs of a student, to meet a student's special mental or physical health needs as certified by a physician, school psychologist or other appropriate school personnel, when a student has a sibling attending school in the receiving district, to allow a student to complete a school year when the parents have moved out of the district during that year, to allow a student to remain with a class graduating from high school, to allow a high school senior to remain at the same school they attended as a junior, when a student can show that they will be moving into the district in the immediate future and to start the school year there, if a student will only be living outside of the district for one year or less, when it is recommended by the School Attendance Review Board or by county child welfare, probation or social service agency staff, when there is a valid interest in a particular educational program not offered in the district of residence, to provide a change in school environment for reasons of personal and social adjustment and if the student's parent or guardian is employed within the attendance boundaries of the preferred district. An application may be denied due to lack of capacity at the school site or program requested. A student's interdistrict transfer agreement may be revoked because of the student's poor attendance, poor citizenship, or lack of academic progress. Transportation shall not be provided for students attending on an interdistrict transfer agreement.

If either the sending or receiving district denies the request for a transfer the parent or guardian has the right to appeal to the San Luis Obispo County Office of Education (805-782-7201) (www.sloecoe.org) within 30 days of the denial. You may contact any school site or the District Office with questions or to obtain an application (Also available on the website; www.atasusd.org). (BP/AR 5117)

TRANSFER FOR VICTIM OF BULLYING

A student who has been determined to be a victim of bullying by an investigation in accordance with the Safe Place to Learn Act (Ed. Code. Sec 234.1), where the bullying was committed by a student in the school district of residence, and the student's parent has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency, is eligible to apply for an intradistrict transfer or an interdistrict transfer. The request for a student who is a victim of bullying to transfer to another school within the school district shall be granted as long as there is capacity at the school of choice. If that school is at capacity, the school district shall accept a request for an alternate site. If the school district of residence has only one school available, the student's district of residence must honor an interdistrict transfer request. A district of proposed enrollment that has elected to accept students through interdistrict transfer agreements must accept all students who apply as victims of bullying, until the district is at maximum capacity. The selection and admittance process must be unbiased, without inquiring into the student's academic or athletic performance, physical condition, proficiency in English, family income or any of the other characteristics set forth in Education Code Section 220, including race or ethnicity, gender, gender identity, gender expression, and immigration status.

Transportation assistance must be provided for transferring victims of bullying, as well as children of active military duty parents, provided these students are eligible for free or reduced price meals.

ATTENDANCE WHERE CARE-GIVER RESIDES

If your child lives in the home of a care-giving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit under penalty of perjury pursuant to the Family Code by the care-giving adult is required to determine that your child lives in the care-giver's home. (EC48204(d))

PUPILS IN HOSPITALS OUTSIDE OF SCHOOL DISTRICT

If, due to a temporary disability, your child is in a hospital or other residential health facility, which is located outside of Atascadero Unified School District, he/she may be eligible to attend the school district in which the hospital is located. (EC48207) If this situation should arise, you should notify both the District where you reside and where the hospital is located so that individualized instruction, if possible, can be provided (EC48208)

INDIVIDUALIZED INSTRUCTION

If your child has a temporary disability preventing him/her from attending regular classes, the District will provide individual instruction when possible. (EC48206.3)

MINIMUM DAYS/PUPIL-FREE STAFF DEVELOPMENT DAYS

The District will notify parents/guardians of its minimum days and staff development days at least one month in advance. The dates known at press time are included in this booklet. (EC48980(c))

CALIFORNIA COMPULSORY ATTENDANCE LAW

Pursuant to Section 48200: Each person between the ages of 6 and 18 years old...is subject to compulsory full-time education.

DEFINITION OF A TRUANT

Pursuant to Section 48260(a): Any pupil... who is absent from school without valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.

SUBSEQUENT REPORT OF TRUANCY

Pursuant to Section 48261: Any pupil who has once been reported as a truant and who is again absent from school without valid excuse one or more days or tardy on one or more days, shall again be reported as a truant to the attendance supervisor or the superintendent of the district.

DEFINITION OF A HABITUAL TRUANT

Pursuant to Section 48262: Any pupil is deemed a habitual truant who has been reported as a truant three or more times per school year, provided that no pupil shall be deemed a habitual truant unless an appropriate district officer or employee has made a conscientious effort to hold at least one conference with a parent or guardian of the pupil and the pupil himself...

HABITUAL TRUANT MANDATES & INTERVENTIONS

The law requires that after a student has been reported as a truant three or more times in one school year and after an appropriate school employee has made a conscientious effort to hold at least one meeting with the parent and the student, the student is deemed a habitual truant. Pursuant to Education Code § 48263, when a student is a habitual truant, or is irregular in attendance at school, or is habitually insubordinate or disorderly during school, the student may be referred to a School Attendance Review Board (SARB) Hearing.

PRE-SARB CONFERENCE

Pre-SARB conferences are informational meetings designed to ensure you and your child are aware of the current laws related to school attendance and the consequences for parents and children when a student fails to attend school regularly. The meeting will be scheduled with a parent or guardian, the student, a district administrator or counselor, and may also include a probation officer assigned as the school district's truancy officer. The goal of this meeting is to increase positive student attendance thereby preventing a referral to SARB or any serious legal consequences.

SARB HEARING

SARB hearings are formal proceedings intended to provide solutions for students who failed to respond to the normal avenues of school intervention. The directives ordered by SARB are designed to divert students with serious attendance and/or behavioral problems from the juvenile justice system and to reduce the number of students who drop out of school. The hearing will be scheduled with a parent or guardian, the student, and a district administrator or counselor. Members of the Board may include representatives from the Atascadero Unified School District Office, County Probation Department, District Attorney's Office, Department of Social Services, Department of County Mental Health, Court and Community School, Atascadero Police Department, Community

Link, and other community-based youth service organizations that may be appropriate. Results of the hearing may include referrals to the County Truancy Board or the District Attorney's office, adjustments in school placement or program, sanctions of CalWORKs benefits, or participation in counseling or parenting classes.

NOTIFICATION OF TRUANCY TO PARENT(S) OR GUARDIAN(S)

Pursuant to Section 48260.5:

Upon a pupil's initial classification as a truant, the school district shall notify the pupil's parent or guardian using the most cost-effective method possible, which may include electronic mail or a telephone call:

- a) That the pupil is truant.
- b) That the parent or guardian is obligated to compel the attendance of the pupil at school.
- c) That parents or guardians who fail to meet this obligation may be guilty of an infraction and subject to prosecution pursuant to Article 6 (commencing with § 48290) of Chapter 2 of Part 27.
- d) That alternative educational programs are available in the district.
- e) That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
- f) That the pupil may be subject to prosecution under § 48264.
- g) That the pupil may be subject to suspension, restriction, or delay of the pupil's driving privilege pursuant to § 13202.7 of the Vehicle Code.
- h) That it is recommended that the parent or guardian accompany the pupil to school and attend classes with the pupil for one day.

7. DISCIPLINE:

The Board of Trustees desires to prepare youth for responsible citizenship by fostering self-discipline and personal responsibility. The Board perceives that good planning, a good understanding of each child and parent involvement can minimize the need for discipline. Teachers shall use positive conflict resolution techniques and avoid unnecessary confrontations. When misconduct occurs, staff shall make every effort to identify and correct the causes of the student's behavior.

Board policies and regulations shall delineate acceptable student conduct and provide the basis for sound disciplinary practices. Each school shall develop disciplinary rules in accordance with law to meet the school's individual needs. Staff shall enforce disciplinary rules fairly and consistently, without regard to race, creed, color, or sex. In order to maintain safe and orderly environments, the Board of Trustees shall give employees all reasonable support with respect to student discipline. If a disciplinary strategy is ineffective, another strategy shall be employed. Continually disruptive students may be assigned to alternative program or removed from school.

SCHOOL RULES

You have a right to review school rules regarding student discipline. If you wish to do so, please contact the school office. (Education Code [EC] 48980)

RELEASE OF STUDENT TO A PEACE OFFICER

If a school official releases your child from school to a peace officer for the purpose of removing him/her from the school premises, the school official shall take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent/guardian. (EC48906)

PARENT RESPONSIBILITY

Parents/guardians are liable for all the damages caused by the willful misconduct of their minor children which result in death or injury to other students, school personnel, or damage to school property. Parents/guardians are also liable for any school property loaned to the student and willfully not returned. Parents/guardians' liability may be as much as \$23,900 in damages and another maximum of \$23,900 for payment of a reward, if any. (EC48904) The school district may withhold the grades, diplomas or transcripts of the student responsible until such damages are paid or the property returned, or until completion of a voluntary work program in lieu of payment of money. (EC48904, Civil Code Sec. 1714.1) If your child commits an obscene act or engages in habitual profanity or vulgarity, disrupts school activities, or otherwise willfully defies the authority of school personnel, and is suspended for such misconduct, you may be required to attend a portion of a school day in your child's classroom. (EC48900.1)

STUDENT SEARCH

The school principal or designee may search the person of a student, the student's locker, backpack or purse if there is a reasonable suspicion to believe the student may have a concealed weapon, narcotics, stolen property, or contraband. (U.S. Supreme Court Case: New Jersey vs. T.L.O. (1985) 469 U.S. 325)

CELL PHONES, PAGERS, ELECTRONIC SIGNALING DEVICES

Districts may regulate the possession or use of any cell phones, pagers, iPods, mp3 players, or electronic signaling devices while pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees. (EC48901.5)

GROUND FOR SUSPENSION &/OR EXPULSION

A pupil may not be suspended from school or recommended for expulsion unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to one or more subdivisions of Ed Code 48900:

- (a) 1. Caused, attempted to cause, or threatened to cause physical injury to another person; or
2. Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health & Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health & Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his/her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health & Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school or private property.
- (m) Possessed an imitation firearm. As used in this section "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.3 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription of Soma.
- (q) Engaged in, or attempted to engage in hazing as defined in Section 32050.
- (r) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- (s) A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to any of the following:
 - 1. While on school grounds.
 - 2. While going to or coming from school.
 - 3. During the lunch period, whether on or off the campus.
 - 4. During or while going to or coming from a school-sponsored activity.
- (t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section.
Except that a pupil who has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
- (u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.
- (v) A superintendent or principal may use their discretion to provide alternatives to suspension or expulsion including, but not limited to counseling and an anger management program for a pupil subject to discipline under this section.
- (w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities. (Amended by AB1411, Ch.21, Statutes of 2003)

MANDATORY SUSPENSION / EXPULSION

Education Code Section 48915(a): Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that the expulsion is inappropriate, due to the particular circumstance:

1. Causing serious physical injury to another person, except in self-defense.
2. Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
3. Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health & Safety Code, except for the first offense for the sale of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
4. Robbery or extortion.
5. Assault or battery, as defined in Sections 240 & 242 of the Penal Code, upon any school employee.

Ed Code Section 48915(c): The principal or superintendent of schools shall immediately suspend, pursuant to Sec. 48911, and shall recommend expulsion of a pupil who he/she determines has committed any of the following acts at school or at a school activity off school grounds:

1. Possessing, selling or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior or written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health & Safety Code.
4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of Sec. 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
5. Possession of an explosive.

8. STUDENT SERVICES:

ADVANCED PLACEMENT EXAMINATION FEES

Students may qualify to receive State funding to offset the costs of advanced placement exam fees. Please check with your counselor to see if you qualify.

SERVICES FOR STUDENTS WITH EXCEPTIONAL NEEDS OR A DISABILITY:

State and federal law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. Students classified as individuals with exceptional needs for who a special education placement is unavailable or inappropriate may receive services in a private nonsectarian school. (Ed. Code, 56040 et seq.) In addition, services are available for students who have a disability which interferes with their equal access to education opportunities. (Section 504 of the Rehabilitation Act of 1973, 34 C.F.R. 104.32) Please contact the Director of Student Intervention Services, 805-462-4230 at 4507 Del Rio Road, Atascadero, for specific information.

SERVICES TO TEMPORARILY DISABLED PUPILS

If a student is disabled and receiving medical or health care, that student is entitled to special instruction provided by the school district in which the medical or health facility is located. Parents should notify the office of the superintendent of the district in which the facility is located to arrange for the provision of instruction. Individual instruction is also available for temporarily disabled students. (EC48206.3, 48207, 48208)

NUTRITION PROGRAM

The State Department of Education has established a statewide program to provide nutritious meals and milk at school for pupils, and to provide free meals to the neediest children. (Ed. Code 49510) Currently, all meals are free to all students. Even though school meals are free this year, AUSD encourages parents to turn in a meal application to take advantage of additional benefits for families while also helping out our schools. A Meal application helps with school funding, P-EBT cards, academic tests, discounts and/or scholarships for Community Programs, internet access, as well as utilities.

LEAVING SCHOOL AT LUNCH TIME

The Board of Trustees has decided to allow pupils enrolled in grades 9 -12 at Atascadero High School, to leave campus during their lunch break. Neither the District nor any officer or employee shall be liable for the conduct nor safety of any pupil during such time as the pupil has left the school grounds. Students are responsible for following the District rules and the law. Students in grades K-8 may not leave campus. (EC44808.5)

CAREER COUNSELING

All students are provided career counseling and course selection opportunities, all students are provided equal services. Parents may participate in counseling sessions. (EC221.5)

STUDENT MENTAL HEALTH SERVICES

All students have access to a counselor and Marriage/Family Therapist at their school site where parents and/or students may contact the child's teacher or site administrator. Community mental health services include the United Way 211 San Luis Obispo by dialing 211.

STUDENT USE OF TECHNOLOGY

The Board of Trustees recognizes that technology provides ways to access the most current and extensive sources of information. Technology also enables students to practice skills and to develop reasoning and problem-solving abilities. Every effort shall be made to provide equal access to technology throughout the District's schools and classes.

ON-LINE SERVICES/INTERNET ACCESS

The Board intends that the Internet and other on-line resources provided by the District be used to support the instructional program and further student learning. The Superintendent or designee shall establish regulations governing student access to technology that are age appropriate. These regulations shall prohibit access to harmful matter on the Internet which may be obscene or pornographic and preclude other misuses of the system. In addition, these regulations shall establish the fact that users have no expectation of privacy and that District staff may monitor or examine all system activities to ensure proper use of the system. Students who fail to abide by District rules shall be subject to disciplinary action, revocation of the user account and legal action as appropriate.

Because the Internet contains an unregulated collection of resources, the District cannot guarantee the accuracy of the information or the appropriateness of any material that a student may encounter. Therefore, before using the District's on-line resources, each student and his/her parent or guardian shall sign and return a "Responsible Use Agreement". This agreement shall specify user obligations and responsibilities and shall indemnify the District for any damages. The parent/guardian shall agree to not hold the District responsible for materials acquired by the student on the system, for violations of copyright restrictions, user's mistakes or negligence or any costs incurred by users. Staff shall supervise students while using on-line services and may ask teacher aides and student aides to assist in this supervision. (BP6163.4)

SCHOOL ACCOUNTABILITY REPORT CARD The School Accountability Report Card is available on request, and is available on the Internet at www.atasusd.org. It contains information about the District and schools regarding the quality of programs and progress toward achieving stated goals. (EC33126, 35256, 35258)

ENGLISH LEARNER (EL) PROGRAM [E.C. 305, 306, 310, 52164.1, 52164.3; BP/AR 6174]

Students whose primary language is one other than English will be assessed, and their parents will be notified as to whether their child has attained fluent English proficiency or has been identified as an English learner.

Parents of English learners will receive a letter, within the first 30 days of the beginning of the school year, informing them of their child's English proficiency level, program placement, and general EL Program information.

LANGUAGE ACQUISITION PROGRAM

We are required to offer, at a minimum, a Structured English Immersion (SEI) program option (EC Section 305[a][2]). We also offer the following language acquisition programs: Structured English Immersion Program: A language acquisition program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for students who are learning English. At minimum, students are offered Designated ELD and provided access to grade level academic subject matter content with Integrated ELD.

Our elementary schools provide an Integrated English Language Development program that is embedded in our English Language Arts curriculum in grades Transitional Kindergarten through grade 5. All students and teachers participate in this program. We also provide a Designated English Language Development program during walk to learn.

Our secondary schools provide a Designated English Language Development class for students identified through the English Language Proficiency Assessment for California.

Heritage Language Program: A language acquisition program for English learners that provides instruction to students utilizing English and a student's native language for literacy and academic instruction. These enable non-English speakers or students who have weak literacy skills in their native language to achieve language proficiency and meet academic achievement goals. This program is

designed ninth through twelfth grades.

Parents or guardians may choose a language acquisition program that best suits their child. Schools in which the parents or guardians of 30 students or more per school or the parents or guardians of 20 students or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible (20 U.S.C. Section 6312[e][3][A][viii][III]); EC Section 310[a]).

Parents or guardians may provide input regarding language acquisition programs during the development of the Local Control and Accountability Plan (EC Section 52062). If interested in a different program from those listed above, please contact your student's Principal to ask about the process.

Although schools have an obligation to serve all EL students, parents or guardians of English learners have a right to decline or opt their children out of a school's EL program or out of particular EL services within an EL program. If parents or guardians opt their children out of a school's EL program or specific EL services, the children retain their status as English learners. The school remains obligated to take the affirmative steps required by Title VI of the Civil Rights Act of 1964 and the appropriate actions required by the Equal Education Opportunity Act of 1974 to provide EL students access to its educational programs (20 U.S.C. sections 1703[f], 6312[e][3][A][viii]).

9. DRESS CODE:

In cooperation with teachers, students, and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with District policy and regulations. These school dress codes shall be regularly reviewed.

The following procedures, together with the basic policy, constitute the dress code for the schools:

1. All school personnel working under the direction of the administration are responsible for providing an atmosphere on school campuses which is conducive to proper behavior, attitudes, and learning.
2. All students are expected to wear clothes that are clean, neat, properly fitted, and in good repair. Likewise, all students are expected to be clean and neat in their grooming. The Board prohibits the presence of any apparel, jewelry, accessory, notebook or manner of grooming which, by virtue of its color, arrangement, trademark, or any other attribute, denotes membership in gangs which advocate drug use, violence, or disruptive behavior.
3. Any manner of dress or grooming which presents a potentially disruptive influence in the school is to be corrected.
4. Each school administration is to enforce suitable rules and regulations which affect the health and safety of students in all activities, both instructional and co-curricular. Each school administration shall interpret what is appropriate according to the rules set forth below.
5. Each school administration may establish more stringent rules for students participating in performing groups, sports, and other situations where students represent the school in the community. Students attending special events may be required to meet standards announced for the event.
6. Variations from the basic dress code may be established for special events.
7. Presently a bodily appearance or wearing clothing which is disruptive, revealing, profane, vulgar, offensive, or obscene, or which endangers the health and safety of other students is prohibited.

The following procedures are guidelines for implementing the policy and the code:

1. Teachers, counselors, or administrators are to make a reasonable attempt to counsel students whose grooming and/or dress deviates from the dress code.
2. A student who is found to be in violation of the dress code may be sent home or may otherwise be required to properly prepare himself/herself for school.
3. If the violations continue, contact is to be made with the parents/guardians by the school representative and the parents/guardians are to be made aware of the failure of the student to conform to the rules and regulations of the school.
4. Continued violation of the dress code constitutes willful disobedience and is good cause for suspension or expulsion from school.

GANG-RELATED APPAREL

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received. (EC35183)

10. NOTICE OF ALTERNATIVE SCHOOLS/PROGRAMS:

California state law authorizes all school districts to provide for alternative schools. Education Code Section 58500 defines alternative school as a school or separate class group within a school which is operated in a manner designed to: (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy. (B) Recognize that the best learning takes place when the student learns because of his/her desire to learn. (C) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or in part from a presentation by his/her teachers of choices in learning projects. (D) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process. (E) Maximize the opportunity for the students, teachers and parents to continuously react to the changing world, including but not limited to the community in which the school is located. In the event any parent, pupil or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the Board of Trustees to establish alternative school programs in each district.

The Board of Trustees authorizes independent study as an optional alternative instructional strategy by which students in grades K-12 may reach curriculum objectives and fulfill graduation requirements. Independent study shall offer a means of individualizing the education plan for students whose needs may be met best through study outside the regular classroom setting. This participation is voluntary.

For school closures due to emergency events occurring after September 1, 2021, the Superintendent or designee shall develop a plan for offering independent study within 10 days of school closure to any student impacted by the emergency condition. The plan shall also address the establishment, within a reasonable time, of independent study master agreements as specified in BP 6158 - Independent Study. The plan shall require reopening in person as soon as possible once allowable under the direction from the city or county health officer. The Superintendent or designee shall certify that the district has a plan for independent study in the affidavit submitted to the SPI pursuant to Education Code 46392. (Education Code 46393)

11. HEALTH SERVICES:

KINDERGARTEN & FIRST GRADE PHYSICAL EXAMINATIONS

State law requires that for each child enrolling in the First Grade, the parent/guardian must present a certificate, signed by a physician, verifying that the child has received a physical examination within the last 18 months. If your child does not receive this exam, you must file with the school district a waiver stating the reasons you are unable to obtain such services. You must understand that your child may be sent home if you fail to provide the certificate or waiver, or if your child is suspected to be suffering from a contagious disease. You may find it convenient to have your child immunized at the same time that the physical examination is conducted. These services may be available to you at no cost through the Child Health & Disability Prevention Program (CHDP). For information, you may contact SLO County Health Department, 5575 Hospital Drive, Atascadero, CA - 805.461.6050.

ORAL HEALTH ASSESSMENT

California Law, Education Code Section 49452.8, now requires that your child have an oral health assessment (dental check-up) by May 31 in either kindergarten or first grade, whichever is his or her first year in public school. Assessments that have happened within the 12 months before your child enters school also meet this requirement. The law specifies that the assessment must be done by a licensed dentist or other licensed or registered dental health professional.

IMMUNIZATIONS

A pupil may not be admitted to school unless he/she has been fully immunized against diphtheria, pertussis (whooping cough), tetanus, poliomyelitis, measles, mumps, and rubella. Students entering kindergarten and the seventh grade are required to have three doses of Hepatitis B vaccine and a second dose of measles containing vaccine. Students must be immunized for varicella or provide proof from a doctor stating that the child has had the disease. Tdap booster vaccine is required for all incoming 7th graders. The required immunizations are available from the San Luis Obispo County Health Department or a physician. Documented proof of immunization must be up-to-date before admission to school is granted. The District shall exclude from school any pupil who has not been properly immunized, unless the pupil is exempted from the immunization requirement pursuant to Health and Safety Code section 120370. A parent or guardian must file with the District a statement from a licensed physician stating the immunization is not considered safe and is not recommended based upon the nature or duration of the student's medical condition or circumstances, including, but not limited to, the family medical history. (Health & Safety Code, 120335). If an outbreak of a communicable disease occurs at a school, the non-immunized student will be excluded for his/her own safety until such a time as directed by health officials or district administration. (Health & Safety Code Section 120335)

MEDICATION(s)

Children may take medication, which is prescribed by a physician or physician's assistant, and get help from school personnel during the school day if:

1. The District designee has received a written statement from the physician detailing the method, amount, and time schedules by which the medication is to be taken; and
2. Parent/guardian submits a written statement indicating his/her desire that the school district assist his/her child in taking the medication; and
3. Parent/guardian signs a release statement on a special form available from the District. (EC49423)

If your child is on a continuing medication regimen for a non-episodic condition, you are required to notify the District designee of the medication being taken, the current dosage, and the name of the supervising physician. (EC49480) With the parent/guardian's consent, the school nurse may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the drug on the student's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

ANAPHYLAXIS TREATMENT

California Education Code 49414 authorizes school districts to provide epinephrine auto-injectors to trained personnel to use to provide emergency medical aid to persons suffering from an anaphylactic reaction.

Anaphylaxis is a rapid, severe allergic response triggered by insect stings, foods, medications, latex materials, exercise, or in rare cases by unknown causes. This is a life-threatening allergic condition, requiring immediate treatment. Administering epinephrine to students during a medical emergency may help to insure the student's health and safety at school. Therefore, the Atascadero Unified School District has adopted a policy for giving life-saving epinephrine to students in need of such treatment.

This policy states that a credentialed, licensed school nurse or trained, unlicensed school staff, under the direct or indirect supervision of the credentialed school nurse (or supervisor of health), may administer epinephrine in the form of an epinephrine auto-injector during a severe, life-threatening allergic reaction. The epinephrine auto-injector rapidly delivers a pre-measured, sterile, single dose of epinephrine by direct injection through the skin. This is not a vaccine, nor does it contain blood products.

In order for a child to carry and self-administer prescription auto-injectable epinephrine, the physician or physician assistant must also provide a written statement detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer auto-injectable epinephrine. Parents must also provide a release for the school nurse or designated school personnel to consult with the pupil's health care provider regarding questions that may arise with regard to the medication, and releasing the District and its personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering auto-injectable epinephrine. Forms for administering medication may be obtained from the school secretary. (Ed. Code 49423, 49423.1, 49423.5, 49480)

PHYSICAL EXAMINATIONS

If you want your child to be exempt from physical examinations at school, file a written statement with the school refusing such an exam. However, when there is a good reason to believe that your child is suffering from a recognized contagious or infectious disease, he/she may be sent home and shall not be permitted to return to school until the contagious or infectious disease does not exist.

SCOLIOSIS SCREENING

Between grades 6 and 8, your child may be screened for scoliosis (curvature of the spine), unless you submit a written denial of consent. (EC49452.5)

VISION & HEARING APPRAISAL

Your student's vision and hearing may be checked by an authorized person unless you present the school a certificate from a physician or optometrist verifying prior testing, or a letter stating it violates your faith in a recognized religious belief. (EC49455, 49452)

SUN PROTECTION

Students, when outdoors, can wear sun protective clothing, including, but not limited to, hats.

Students may also apply sun screen during the day, without a doctor's note or prescription. (EC35183.5)

TYPE 1 DIABETES INFORMATION

Per Education Code 49452.6 type 1 diabetes information will be available here and when a student enrolls in elementary school, effective January 1, 2023. Type 1 diabetes in children is an autoimmune disease that can be fatal if untreated. Type 1 Diabetes turns the carbohydrates in bodies into glucose (blood sugar), which is the fuel for the body's cells. The pancreas makes insulin which is a hormone that moves the glucose from the blood into the cells. In Type 1 diabetes the pancreas stops making insulin and the glucose levels rise. Over time the high levels are called hyperglycemia. When left untreated this can result in diabetic ketoacidosis, a life-threatening complication of diabetes. Type 1 diabetes usually develops in children and young adults but can occur at any age.

Although researchers do not completely understand why some people develop Type 1 diabetes, having a family history increases the likelihood. Other factors include environmental triggers such as viruses. It is not caused by diet or lifestyle choices.

Warning signs and symptoms may develop quickly and include; increased thirst, unexplained weight loss, feeling very tired, blurred vision, very dry skin, slow healing of sores or cuts, increased hunger, moodiness, restlessness, irritability or behavior changes, and increased urination, including bed-wetting after toilet training.

Diabetic ketoacidosis is a medical emergency and those symptoms include; fruity breath, dry/flushed skin, nausea, vomiting, stomach pains, trouble breathing, and confusion.

Types of screening tests for Type 1 diabetes include the following blood tests: glycated hemoglobin (A1C) test, random (non-fasting) blood sugar test, fasting blood sugar test, and an oral glucose tolerance test.

Type 1 diabetes has no known ways to prevent so once it develops medication is the only treatment. Once diagnosed the health care provider will be able to help develop a treatment plan.

CONFIDENTIAL MEDICAL SERVICES

According to the Education Code, school authorities may excuse any student in grades 7 through 12 from school for the purpose of obtaining confidential medical services without the consent of the pupil's parent/guardian. School districts are permitted to grant such excuses, but are not required to do so. Atascadero Unified School District does grant such excuses. (EC46010.1)

MEDICAL & HOSPITAL INSURANCE FOR STUDENTS

The Atascadero Unified School District provides Student Accident Insurance Coverage for accidental injury at no cost to you for accidents that occur during the school day and during school sponsored activities (except tackle football). This insurance is secondary to your insurance and covers up to \$2,500.00. This year Supplemental Student Accident Insurance Coverage is available for purchase and covers costs in excess of the District provided \$2,500.00 coverage, up to \$25,000.00. The coverage is effective the day the application and payment of \$25.00 are received by the insurance company and will continue until June 30th of that school year. If you are interested in purchasing this additional insurance coverage for your student(s), a pamphlet can be obtained from your school office.

DRUG, ALCOHOL & TOBACCO PREVENTION PROGRAMS

This notice is provided in compliance with the requirements of state and federal law as a part of the District's drug, alcohol and tobacco prevention programs. The unlawful manufacture, distribution, dispensation, possession, or use of illicit drugs, alcohol, or any form of tobacco product on District premises or as a part of any its activities is wrong, harmful and is strictly prohibited. All pupils will abide by this prohibition as a condition of attendance. Any violations of District or school standards of conduct, rules and regulations or state or federal laws regarding illicit drugs, alcohol and tobacco will be investigated. Violators will be subject to prosecution in accordance with local, state and federal law and District disciplinary action up to and including expulsion, and/or requirements to satisfactorily complete drug abuse assistance, tobacco cessation program, or rehabilitation programs selected by the District in conformance with law.

The District's drug, alcohol and tobacco education and prevention programs are designed to address the legal, social and health consequences of drug, alcohol and tobacco use and to provide pupils with effective techniques for resisting peer pressure to use illicit drugs, alcohol or tobacco. Information about any drug, alcohol and tobacco counseling, rehabilitation, and re-entry programs available to pupils may be obtained by contacting the school. This information may include programs sponsored or maintained by various community groups or agencies. The District neither supports nor endorses any specific program, agency or firm. The information is provided only to assist parents and pupils who may desire information regarding the resources available to assist them.

12. COMPREHENSIVE SEXUAL HEALTH & HIV/AIDS PREVENTION:

FAMILY LIFE EDUCATION OR SEX EDUCATION COURSES

In the California Comprehensive Sexual Health and HIV/AIDS Prevention classes, written and audio visual educational material will be used and are available for inspection prior to the start of classes. You have a right to request, in writing, that your child not attend these classes. You may withdraw this request at any time. School districts must ensure that all pupils receive sexual health instruction from adequately trained personnel in appropriate courses. In this District, staff (teachers) and outside contractors may be used. If outside consultants or guest speakers are used, a notice shall be given no less than 14 days before instruction is given to include the date of the instruction, and the name of

the organization or affiliation of each guest speaker will be identified. This instruction will emphasize that sexual abstinence and abstinence from intravenous drug use as the most effective means of AIDS prevention and sexually transmitted diseases. The instruction will also include development of refusal skills to assist pupils to overcome peer pressure and use effective decision-making skills to avoid high-risk activities. During this class, students in grade 9 may be asked to anonymously, voluntarily, and confidentially fill out evaluation and research tools such as surveys, tests, questionnaires measuring student attitudes toward health, sex and risky behaviors. Parents and guardians shall be notified in writing if the District plans to administer an anonymous, voluntary, and confidential test, questionnaire, or survey containing age-appropriate questions about the pupils' attitudes concerning or practices related to sex in grades 7 – 12 and given the opportunity to review the test, questionnaire, or survey. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey by stating their request in writing. (ED. Code, 51938)

Copies of Education Code 51930 (The California Healthy Youth Act) and 51938 can be requested from your school site or District Office, or can be obtained online at www.leginfo.ca.gov.

EXCUSED FROM INSTRUCTION DUE TO RELIGIOUS BELIEF

Whenever any part of the instruction in health or family life education conflicts with your religious training and beliefs or personal moral conviction, or those of your child, your child shall be excused from such instruction upon your written request. (EC51240)

TESTS/SURVEYS ON PERSONAL BELIEFS

Unless you and your children over 18 years of age give written permission, your child will not be given any test, questionnaire, survey, examination, or marketing material containing questions about your child's or his/her parents'/guardians' personal beliefs or practices in politics, mental health, anti-social, illegal, self-incriminating, or demeaning behavior, critical appraisals of others close to the family, about legally confidential relationships such as ministers or doctors, income (unless to determine eligibility in a program or for receiving assistance), sex, family life, morality, or religion. Parents/guardians may also opt out of their child supplying information to be used for marketing. Parents/guardians have the right to review any survey or educational materials related to the survey on any of the above items. The District has developed policies relating to the surveys and personal information. (EC51513; PPRA, 20 U.S.C.; No Child Left Behind Act [NCLB])

13. SCHOOL RECORDS AND ACHIEVEMENTS:

STUDENT RECORDS

You and your children, over 18 years of age, have the right to review and inspect their school records within five (5) days of a written request. Those records are confidential, and privacy will be maintained, except in some instances such as when your child transfers to another school. The records include transcripts, discipline letters, commendations, attendance, health, and possibly other related information. The records are maintained at the school site by school officials/designees. There is a log of who has viewed the records that is kept at the same location as the records. The District may disclose students' personally identifiable information when it forwards education records to other agencies or institutions, including another school, school system, or postsecondary institution, that request the records and in which the student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to student's enrollment. District Policy/Regulation 5125 sets forth the criteria by which school officials and employees can look and change or delete the files and why. You may have copies made for five (5) cents per page. You also have the right to file a written request with the Superintendent challenging the records. You can challenge how your request was handled with the District or with the United State Department of Health, Education and Welfare if you think there is an inaccuracy, unsubstantiated conclusion or inference, a conclusion outside the observer's expertise, comment not based on personal observation with time and date noted, misleading information, or violation of privacy rights. You will have the opportunity to meet with the Superintendent or designee within thirty (30) days. If your challenge is sustained, the changes will be made. If not, you can appeal to the Board of Trustees, which has final authority. If you still have a different view, your view can be included in the student's record. (EC49063, 49060, 49070; Family Educational Rights & Privacy Act [FERPA] 34 CFR - Part 99).

REGULATIONS REGARDING PUPIL ACHIEVEMENT

The Board of Trustees believes good communication between parents and teachers is important in the educational process. All appropriate forms of communication should be used. The progress report should reflect student progress in class work and proficiency levels and indicate educational growth in relation to the students' ability, citizenship, and effort. (EC49067)

TEACHER QUALIFICATIONS

Parents have the right to request and receive timely information on the professional qualifications of classroom teachers, para-professionals and aides. This includes state qualifications, licensing for the grade level or subject taught, any waivers for qualifications, emergency

provisions, college major, graduate degrees and subject, and if para-professionals or aides, are in the classroom and what their qualifications are. (Section 1112(e)(1)(A) of the ESEA, as amended by ESSA)

STANDARDS OF PROFICIENCY IN BASIC SKILLS

The Board of Trustees has adopted student basic skills standards of proficiency as required by law. Skills shall include, but are not limited to, reading comprehension, writing, and computation skills. All skills should be articulated across the grade levels.

CURRICULUM REVIEW

Course Guides for Core Academic Courses, K-12, are available at each school site for review. This information is also available on the District’s web site at www.atusd.org. (EC49063(k))

DISSECTION OF ANIMALS

If your child chooses not to participate in the dissection of animals, and if the teacher believes that an adequate alternative education project is possible, the teacher may work with the student to develop and agree upon an alternative education project for the purpose of providing your child an alternate avenue for obtaining the information required by the class. The school will need a signed note from you indicating your child’s objection to participation. (EC32255.1)

CALIFORNIA STATEWIDE TESTING

Every year, California students take several statewide tests. When combined with other measures such as grades, class work, and teacher observations, these tests give families and teachers a more complete picture of their child’s learning. You can use the results to identify where your child is doing well and where they might need more support. Your child may be taking one or more of the following California Assessment of Student Performance and Progress (CAASPP), English Language Proficiency Assessments for California (ELPAC), and Physical Fitness Test assessments. Pursuant to California Education Code Section 60615, parents/guardians may annually submit to the school a written request to excuse their child from any or all of the CAASPP assessments. This exemption does not exist for the ELPAC or Physical Fitness Test or local benchmark assessments.

Students in grades 3-8 and 11 participate in the online Smarter Balanced Summative Assessment (SBAC) for English language arts and mathematics. The California Alternate Assessment (CAA) is available for students with significant cognitive disabilities. The computer-based California Science Test, CAST, measures student acquisition of the California Next Generation Science Standards and is administered in grades 5, 8 and once in high school. The English Language Proficiency Assessments for California (ELPAC) is the required state test for English language proficiency (ELP) that must be given to students whose primary language is a language other than English. State and federal law require that local educational agencies administer a state test of ELP to eligible students in kindergarten through grade 12. It consists of two separate ELP assessments: one for the initial identification of students as English learners (ELs), and a second for the annual summative assessment to measure a student’s progress in learning English and to identify the student’s level of ELP. The alternate ELPAC is available for students with significant cognitive disabilities. The physical fitness test (PFT) is administered to students in grades 5, 7, and 9 with the goal of helping students to start lifelong habits of regular physical activity. The California Spanish Test (CSA) is an optional language test in Spanish for students who are seeking a measure to recognize their Spanish-specific reading, writing mechanics, and listening skills.

The CAASPP tests provide valuable information about your child(ren) for both you and the school. The results certify student learning by comparing SBAC and short-term results, provide year-to-year comparisons for college and career readiness, and allow us to monitor district progress on the Local Control Accountability Plan. However, parents/guardians may request that their child(ren) not be tested with any CAASPP tests or any specific content area. **Parents/guardians may not request their children not be tested with the ELPAC.** Pursuant to California Education Code Section 60615, parents/guardians may annually submit to the school a written request to excuse their child from any or all of the CAASPP assessments. Please note that, per state guidelines, if your request is received after testing has begun, any test(s) completed before the request is received will be scored and the results reported to you and included in the student’s records. For more information, please visit the Parent/Student tab of the CDE CAASPP Web page at <http://www.cde.ca.gov/ta/tg/ca/>. Upon request, parents have a right to information on the level of achievement of their student on every State academic assessment administered to the student. (20 U.S.C., 6311 (a)(2)(B)(x) of the ESEA, as amended by ESSA)

TESTING SCHEDULE FOR 2023-2024 SCHOOL YEAR

CAASPP (California Assessment of Student Performance & Progress)

SBAC, CAA (ELA/Math), CAST	April 22 – May 31, 2024	Grades 3 –8, 11, 12
CAA (Science)	Sept 2023– June 7, 2024	Grades 5, 8, 11, 12
PFT	Feb 1 – May 31, 2024	Grades 5, 7, 9
AP	May 1 – 14, 2024	

High School Finals
ELPAC Summative

Dec.15-20, 2023
February 1 – May 31, 2024 (Initial assessment happens all year)

Mayo 31-June 7, 2024

COLLEGE REQUIREMENTS

University of California:

.GPA
.SAT or ACT
.A-G Requirements (“C” or better)
.SAT II = Eligibility Index

A-G Admission Requirements: (“C” or better)

a. History	2 years
b. English	4 years
c. Math	3 years (4 recom.)
d. Lab Science*	2 years (3 recom.)
e. Foreign Language	2 years (3 recom.)
f. Visual & Perf Arts	1 year
g. College Prep Elect	1 year

**Biology & either Chemistry or Physics*

California State Universities:

.GPA
.SAT I or ACT = Eligibility Index
Admissions Requirements: (“C” or better)

History	2 years
English	4 years
Math	3 years
Lab Science*	2 years
Foreign Language	2 years (3 recom.)
College Prep Elect.	1 year
Visual & Perf Arts	1 year

** Biology and Physical Lab Science*

** Chemistry or Physics is highly recommended*

** Must have a Life and Physical Science*

CAREER TECHNICAL EDUCATION / COUNSELING INFORMATION

Career technical education (CTE) engages all students in a dynamic and seamless learning experience resulting in their mastery of the career and academic knowledge and skills necessary to become productive, contributing members of society.

The Internet address for the portion of the CDE Web Site where pupils can learn more about CTE is <http://www.cde.ca.gov/ci/ct>. Questions regarding CTE may be answered by calling the Secondary, Postsecondary, & Adult Leadership Division at 916-327-5055.

For more information about college and career opportunities for CA students, please visit <http://www.CaliforniaColleges.edu/>. Questions regarding school counseling services may be answered by calling the Counseling, Student Support & Service Learning Office at 916-323-2183.

If you have questions regarding UC or CSU college admission requirements, please contact the Intersegmental Relations Office at 916-323-6398.

RELEASE OF DIRECTORY INFORMATION

The law allows schools to release “directory information” to certain persons or organizations including military recruiters. Directory information may include a student’s name, address, telephone information, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the student. **You may have the District withhold any of this information, including photos of your child, by submitting a request in writing to the school office and/or completing the appropriate section during online Data Confirmation.**

Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin and that the district will not release such information without parental consent or a court order.

The Superintendent or designee may limit or deny the release of specific directory information to any public or private nonprofit organization based upon his/her determination of the best interest of the student. (EC49061(c), 49073; NCLB)

SCHOOL SAFETY PLAN

Each school shall adopt its comprehensive school safety plan by March 1, 2000, and shall review and update its plan by March 1 every year thereafter. Each school shall report on the status of its school safety plan to numerous community leaders and include a description of its key elements in the school accountability report card. (EC32286, 32288)

14. DUE PROCESS PROTECTIONS & COMPLAINTS:

DISCRIMINATION

Discrimination against any protected group as identified under Education Code section 200 and 220 and Government Code section 11135, including actual or perceived sex, sexual orientation, gender, gender identity, gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth or gender expression; marital or parental status, ethnic group identification, race, ancestry, national origin, citizenship, country of origin and national origin, immigration status, ethnic group identification and ethnic background, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in adult education, consolidated categorical aide programs, vocational education, and special education is prohibited in any program which receives state or federal financial assistance. Complaints may be filed under the District's Uniform Complaint Procedure process.

FILING A COMPLAINT - UNIFORM COMPLAINT PROCEDURES

The District is responsible for compliance with state and federal laws and regulations and has procedures to address allegations of unlawful discrimination and complaints alleging violation of laws governing educational programs. It is unlawful to discriminate against any protected group as identified under Education Code section 200 and 220 and Government Code section 11135, including actual or perceived sex, sexual orientation, gender, gender identity, gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth or gender expression; marital or parental status, ethnic group identification, race, ancestry, national origin, citizenship, country of origin and national origin, immigration status, ethnic group identification and ethnic background, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by a local agency, which is funded directly by, or that receives or benefits from any state financial assistance. If you wish further details in this regard, or wish to file a complaint, please contact the District's Uniform Complaint Officer. Confidentiality and privacy shall be respected in all complaint investigations. Complaints alleging harassment, discrimination, intimidation, or bullying by or against a student on the basis of the complainant's protected status, must be filed by a person on their own behalf or by a parent or guardian or authorized representative within six months of the occurrence. This deadline may be extended for 90 calendar days if there is good cause to do so. Staff has been trained to deal with these types of complaints. A complaint may be filed by a third party on behalf of a class of individuals that they feel have been subjected to discrimination, harassment, intimidation, or bullying.

COMPLAINTS REGARDING DISCRIMINATION & THE EDUCATION OF HANDICAPPED STUDENTS

The District is committed to equal opportunity for all individuals in education. The District programs and activities shall be free from discrimination based on age, sex, sexual orientation, gender, gender identity, gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth or gender expression; ethnic group identification, race, ancestry, national origin, citizenship, country of origin and national origin, immigration status, ethnic group identification and ethnic background, religion, color or mental or physical disability, lack of English skills, marital or parental status, or any other unlawful consideration. The District shall promote programs which ensure that these discriminatory practices are eliminated in all District activities. (EC56501) You have certain rights under the law, including Title VI of the Civil Rights Act of 1974, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act (IDEA). A handicap or limited English language skills will not be a barrier to District programs. The California Department of Education and the Office for Civil Rights of the U.S. Department of Education have authority to enforce these laws and all programs and activities that receive Federal funds. (EC260, et. seq., above cited Federal statutes).

If you wish further details in this regard, or wish to file a complaint, please contact the District's Uniform Complaint Officer.

DISTRICT'S UNIFORM COMPLAINT OFFICER & PROCESS

The Board of Trustees designates the following compliance officer to receive and investigate all complaints and ensure District compliance with the law:

Assistant Superintendent of Human Resources
Atascadero Unified School District
5601 West Mall, Atascadero, CA 93422 – 805. 462.4200

UNIFORM COMPLAINT PROCEDURES

Any individual, public agenda, or organization may file a written complaint using the Uniform Complaint Procedure, alleging a matter which, if true, would constitute a violation by the district of federal or state laws or regulations governing the programs identified in *General Information. The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to all complaints shall be confidential.

1. The District is primarily responsible for compliance with federal and state laws and regulations.
2. The complainant has the right to appeal the District's decision to the California Department of Education by filing a written appeal within thirty (30) days of receiving the District's decision.

3. The complainant has the right to seek civil law remedies that may be available under state or federal discrimination laws, if applicable, and of the appeal pursuant to EC 262.3.
4. Copies of the Uniform Complaint Procedures shall be available at each school site and the District Office free of charge.

Complaints may also be forwarded to appropriate state or federal agencies in the following cases:

American Civil Liberties Act 504 - Office of Civil Rights
 Child Abuse -San Luis Obispo County Department of Social Services, Protective Services Division, or law enforcement
 Discrimination/Nutritional Services - U.S. Secretary of Agriculture
 Employment Discrimination -Department of Fair Employment and Housing, Equal Employment Opportunity Com.
 General Education - Atascadero Unified School District
 Health & Safety/Child Development -San Luis Obispo County Department of Social Services
 Student Records -Family Police Compliance Office (FPCO), U.S. Department of Education
 20 USC 11138, 34 CFR 300.510-511, 300.513; EC 232.262.3, 33031, 33032, 33381, 48985, 56000-56885, 59000-59300, 64000(a); 5 CCR 4620-4632

15. NON-DISCRIMINATION/HARASSMENT:

District programs and activities shall be free from discrimination, including, harassment, with respect to actual or perceived sex, sexual orientation, gender, gender identity, gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth or gender expression; marital or parental status, ethnic group identification, race, ancestry, national origin, citizenship, country of origin and national origin, immigration status, ethnic group identification and ethnic background, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by a local agency, which is funded directly by, or that receives or benefits from any state financial assistance. [Education Code section 200 and 220 and Government Code section 11135]

The Board of Trustees shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. In physical education, when objective standards have an adverse effect on students because of their gender, race, ethnic group or disability, other standards shall be used to measure achievement and create comparable educational opportunities.

The Board prohibits intimidation or harassment of any student by any employee, student or other person in the District. Staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies and be alert and immediately responsive to student conduct, which may interfere with another student's ability to participate in or benefit from school services, activities or privileges. Parents/guardians and students also shall be provided with similar information.

Students who harass other students shall be subject to appropriate counseling, and discipline, up to and including expulsion. An employee who permits or engages in harassment may be subject to disciplinary action up to and including dismissal.

Any student who feels that they are being harassed should immediately contact the Principal, if the Principal or designee does not promptly remedy a situation involving harassment, a complaint can be filed in accordance with administrative regulations.

The Governing Board recognizes that the District has primary responsibility for ensuring that it complies with state and federal laws and regulations governing educational programs. The District shall investigate and seek to resolve complaints at the local level. The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination or failure to comply with state or federal law for all relevant programs and civil rights protections.

GENERAL INFORMATION RE: UNIFORM COMPLAINT PROCEDURES

The Board Policy 1350 for Uniform Complaint Procedures was developed by the Atascadero Unified School District under the direction of the California Department of Education (Title 5, California Code of Regulation, Sections 4600-4671) as a system for the filing, investigation, and resolution of complaints against the school district which allege violations of federal or state laws or regulations governing educational programs. These same uniform complaint procedures may be used to file complaints or to appeal district decisions regarding such complaints which allege that the district has violated the laws and regulations that specifically come under Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (ADA), or Title IX of the Education amendments of 1972 or Title VI of the Civil Rights Act of 1964.

The Uniform Complaint Procedures may be used for complaints involving the following educational programs, and complaints alleging violations of the following nondiscrimination protections:

1. Adult basic education, Education Code sections 8500 through 8538 and 52500 through 52616.24

2. Consolidated categorical aid programs, Education Code sections 64000(a)
3. Migrant education, Education Code sections 54440 through 54445
4. Vocational education, Education Code sections 52300 through 52480
5. Child care and development programs, Education Code sections 8200 through 8493
6. Title II, Part B, Teacher Quality
7. Safe and Drug Free Schools Program, Improving America's Schools Act, Title IV
8. Allegations of unlawful discrimination on the basis of sex, ethnic group identification, race, national origin [Title 5, C.C.R. section 4900(a)] ethnicity, religion, age (40 and above), gender, color, sexual orientation, physical or mental disability (including AIDS), medical condition (cancer related), marital status, ancestry, or political belief or affiliation by a local agency that is funded directly or receives any state financial assistance. Likewise, allegations of unlawful discrimination on the basis of sex (under Title IX, and including sexual harassment) by a local agency which is funded directly or receives any federal financial assistance.

SEXUAL HARASSMENT

The Board of Trustees is committed to maintaining a learning environment that is free of sexual harassment and violence. (BP/AR 4119.11)
The Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person at school or at any school-related activity.

The Superintendent or designee shall ensure that students receive age-appropriate information related to sexual harassment. Students shall be assured that they need not endure any form of sexual behavior or communication, including harassment because of sexual orientation. They shall further be assured that they need not endure, for any reason, any harassment which impairs the educational environment or a student's emotional well-being at school.

Any student who engages in the sexual harassment of anyone at school or at a school-related activity shall be subject to disciplinary action. For students in grades K-3, this disciplinary action shall depend on the maturity of the students and the circumstances involved. For students in grades 4 - 12, the disciplinary action may include suspension and/or expulsion.

Any employee who engages in, permits or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. In addition, criminal or civil charges may be brought against the alleged harasser; sexual harassment also may be considered a violation of laws relating to child abuse.

Students shall be informed that they should immediately contact a staff member if they feel that are being harassed. Within 24 hours, staff shall report complaints of sexual harassment to the principal or designee or to another District Administrator. Staff shall similarly report any such incidents they may observe, even if the harassed student has not complained.

The principal or designee shall immediately investigate any report of the sexual harassment of a student. Upon verifying that sexual harassment occurred, he/she shall ensure that appropriate action is promptly taken to end the harassment, address its effects on the person subjected to the harassment, and prevent any further instances of the harassment. In addition, the student may file a formal complaint with the Superintendent/designee in accordance with the District's Uniform Complaint Procedures.

The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to a complaint of sexual harassment shall be confidential to the extent possible, and individuals involved in the investigation of such a complaint shall not discuss related information outside the investigation process.

EQUAL OPPORTUNITY

Equal opportunities for both sexes in all educational programs and activities run by the District is a commitment made by the District to all students. (Title IX of the Education Amendments of 1972) Inquiries on all matters, including complaints, regarding the implementation of Title IX in the District may be referred to the District official listed below.

REPORTING HARASSMENT OR DISCRIMINATION

The procedure for complaints regarding all issues of harassment, discrimination or abuse should be reported to a counselor or an administrator. To file a complaint about issues of discrimination and sexual harassment contact:

Mr. Dan Neff, Title IX Officer

5601 West Mall, Atascadero, CA 93422 - (805) 462-4200

Anonymous complaints may be reported through the "We Tip" number – 1-800-782-7463

WILLIAMS COMPLAINTS NOTICE

Parents, Guardians, Pupils, and Teachers:

Pursuant to California Education Code Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or mis-assignments as defined in Ed Code 35186 (h)(1) and (2). *Teacher vacancy* means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the

beginning of a semester for an entire semester. *Mis-assignment* means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized to hold.

4. If you believe that these requirements are not being met, a complaint form may be obtained at the school office, district office, or downloaded from the District's website at www.atasusd.org. You may also download a copy of the CA Department of Education complaint form at <http://www.cde.ca.gov/re/cp/uc>.

IMPORTANT INFORMATION ABOUT BULLYING / CYBERBULLYING

Board policy 5131 prohibits harassment of students or staff, including bullying, intimidation, stalking, so-called "cyberbullying", hazing or initiation activity, ridicule, extortion, or any other verbal or nonverbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering.

Cyberbullying includes the posting of harassing messages, direct threats, social cruelty, or other harmful text or images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and assuming that person's identity in order to damage that person's reputation or friendships.

Students may submit a verbal or written complaint of conduct they consider to be bullying to a teacher or administrator and may also request that their name be kept in confidence. The Superintendent or designee shall establish other processes whereby students may submit anonymous reports of bullying. Complaints of bullying or harassment shall be investigated and resolved in accordance with site-level grievance procedures.

When a student is suspected of, or reported to be using electronic or digital communications to engage in cyberbullying against other students or staff members, or to threaten district property, the investigation shall include: 1) documentation of the activity; 2) identification of the source, and 3) a determination of the impact or potential impact on school activity or school attendance. Students shall be encouraged to save and print any messages sent to them that they feel constitutes cyberbullying and to notify a teacher, principal or other employee so that the matter may be investigated.

Cyberbullying conducted using district-owned equipment or occurring on school premises, as well as off-campus cyberbullying that impacts school activity or school attendance, may be subject to discipline in accordance with district policies and regulations. If the student is using a social networking site or service that has terms of use that prohibit posting harmful material, the Superintendent or designee also may file a complaint with the internet site or service to have the material removed.

PROFESSIONAL STANDARDS FOR EMPLOYEES

The Board of Trustees expects district employees to maintain the highest ethical standards, exhibit professional behavior, to follow district policies and regulations, to abide by state and federal laws and exercise good judgment when interacting with students and other members of the school community. Employee conduct should enhance the integrity of the district, advance the goals of the educational programs, and contribute to a positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and the codes of ethics adopted by educational or professional associations to which they may belong. (BP 4119.21, 4219.21, 4319.21)

Each employee should make a commitment to acquire the knowledge and skills necessary to fulfill his/her responsibilities and should focus on his/her contribution to the learning and achievement of district students.

16. SCHOOL BUS RULES & SAFETY/TRANSPORTATION:

The Superintendent or designee shall design transportation routes and stops to promote the safety of students and maximum efficiency in the use of buses. Secondary Students (Grades 6-12) who reside beyond the minimum transportation distance of three miles shall be eligible for transportation service to their school. Elementary Students (Grades K-5) who reside beyond the minimum transportation distance of one mile shall be eligible for transportation service to the school of their choice. (AR 3541) The District may utilize the use of the 'hub' system. The district shall provide home-to-school transportation and additional transportation services as needed for students with disabilities as specified in their individualized education programs. (Education Code 41850; 20 USC 1400-1482; 34 CFR 104.4)

SCHOOL BUS SAFETY RULES

To ensure that your child's school bus experience is safe and positive, please read the following guidelines and discuss them with your child. School bus drivers are highly trained professionals who provide the world's safest form of transportation. Your cooperation and understanding of the rules and procedures will help the transportation team (made up of students, parents, school staff and transportation staff) with this important responsibility.

Listed below are reprints of laws pertaining to school bus safety and procedures:

1. **AUTHORITY OF THE DRIVER:** (a) Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not require any pupil to leave the bus enroute between home and school or other destinations. (b) Governing boards shall adopt rules to enforce this section. Such rules shall include, but not be limited to, specific administration procedures relating to suspension of riding privileges and shall be made available to parents, pupils, teachers, and other interested parties. (5 CCR 14103) (See Atascadero Unified School District Student Conduct Code)
2. **SCHOOL BUS STOPS:** The following requirements shall apply at school stops made to receive or discharge pupils:
 - A. **Designated Stops.** School bus stops made for receiving and discharging pupils shall be designated by the school district superintendent.
 - B. **Prohibited Stops.** A school bus stop shall not be designated at the following locations:
 1. Within 200 ft. of the nearest rail of any railroad crossing or grade, except at railroad stations or on highways that parallel the railroad tracks
 2. The left-hand side of any highway
 3. On a divided or multiple-lane highway where pupils must cross the highway to board or after exiting the bus, unless traffic is controlled by a traffic officer or official traffic control signal. For the purposes of this subsection, a multiple-lane highway is defined as any highway having two or more lanes of travel in each direction. (13 CCR 1238) **(Please note: Students will not be allowed to cross El Camino Real at any stop where traffic is not controlled by a traffic signal.)**
 - C. **Pupils Crossing Highway:**
 1. On approach to a school bus stop where pupils are loading or unloading from a school bus, the school bus driver shall activate an approved amber warning light system, if the school bus is so equipped, beginning 200 feet before the school bus stop. The school bus driver shall deactivate the amber warning light system after reaching the school bus stop. The school bus driver shall operate the flashing red light signal system and stop signal arm, as required on the school bus, at all times when the school bus is stopped for the purpose of loading or unloading pupils.
 2. The school bus driver shall stop to load or unload pupils only at a school bus stop designated for pupils by the school district superintendent or person authorized by the superintendent for school activity trips.
 3. When a school bus is stopped on a highway or private road for the purpose of loading or unloading pupils, at a location where traffic is not controlled by a traffic officer, the driver shall, before opening the door, ensure that the flashing red light signal system and stop signal arm are activated, and that it is safe to enter or exit the school bus.
 4. When a school bus is stopped on a highway or private road for the purpose of loading or unloading pupils, **at a location where traffic is not controlled by a traffic officer or official traffic control signal**, the school bus driver shall do all of the following:
 - a. Escort all pupils in pre-kindergarten, kindergarten, or any of grades 1 to 8, inclusive, who need to cross the highway or private road upon which the school bus is stopped. The driver shall use an approved hand-held "STOP" sign while escorting all pupils. **(Atascadero Unified School District policy requires all pupils in pre-kindergarten, kindergarten, or any of grades 1 to 12, inclusive, who need to cross the highway or private road upon which the school bus is stopped. The driver shall use an approved hand-held "STOP" sign while escorting all pupils.)**
 - b. Require all pupils who need to cross the highway or private road upon which the school bus is stopped to walk in front of the bus as they cross. **(Please note: Due to safety concerns the District may not allow students to cross over the highway and will make stops on the opposite side of the roadway i.e. crossing El Camino Real, some locations on Hwy 58 or 41. This may add time to the student's ride, but safety is our primary concern.)**
 - c. Ensure that all pupils who need to cross the highway or private road upon which the school bus is stopped have crossed safely, and that all other pupils and pedestrians are a safe distance from the school bus before setting the school bus in motion. (VC 22112)
3. **SCHOOL BUS RESTRAINT SYSTEM:** Pursuant to CCR, Title 5, Section 14105, all passengers in a school bus or school pupil activity bus that is equipped with passenger restraints systems in accordance with VC 27316 and 27316.5, shall use the passenger restraint system.

In addition to the **School Bus Rules** printed in the Atascadero Unified School District Student Conduct Code, please discuss with your child the following guidelines:

7. Follow all directions given by the driver. The driver is responsible for loading and seating the bus.
8. Once seated, student must remain in the same seat, facing forward, with both feet on the floor.
9. Pupils shall not make loud noises or other disturbances that might distract the driver's attention from driving. All students must be quiet when approaching and crossing railroad tracks.
10. No pushing, hitting, fighting, bullying, or rough behavior of any kind.
11. Students must have a note from a parent to ride another bus, or to use a different bus stop.
12. Keep aisles clear at all times. All sports equipment must be in an enclosed bag. Skateboards are not allowed on the school bus.
13. Throwing objects from the bus, in the bus, or littering the bus is not allowed.
14. No pets, animals, creatures of any kind, glass containers, balloons, weapons, or unsafe objects are allowed on the bus, or at the bus stop, except for guide, signal or service dogs.
15. No Smoking or lighting of flammable materials of any kind on the bus or at the bus stop.
16. No eating, drinking, chewing gum, sunflower seeds or tobacco on the bus.
17. No profanity, obscene gestures, or spitting on the bus or at the bus stop.
18. Do not damage or deface any part of the bus, or property at the bus stop. Students and their parent/guardian will be liable for the cost of repairs.
19. Keep all body parts and other objects inside the bus at all times.

FOLLOWING VIOLATIONS **WILL** RESULT IN AN IMMEDIATE SUSPENSION AND/OR TERMINATION OF YOUR BUS RIDING PRIVILEGE:

1. FIGHTING OR PROVOKING A FIGHT
2. BULLYING
3. STEALING
4. POSSESSING AND/OR USE OF ALCOHOL OR TOBACCO.
5. POSSESSING AND/OR USE OF ANY WEAPON.
6. DESTROYING OR DEFACING PROPERTY.
7. USE OF VULGAR, OBSCENE LANGUAGE OR GESTURES.
8. SEXUALLY HARASSING OTHER STUDENTS.
9. OPENING AN EMERGENCY EXIT AT AN INAPPROPRIATE TIME.
10. ANY ACTION THAT WOULD JEOPARDIZE THE SAFETY OF ANYONE ON THE BUS.

DO NOT LOSE YOUR PRIVILEGE TO RIDE.

BUS ROUTES CAN BE VIEWED AT THE DISTRICT'S WEBSITE: www.atasusd.org

17. STATE REQUIRED NOTIFICATIONS

PARENTS AND LEGAL GUARDIANS RESPONSIBLE REGARDING FIREARMS

California law requires parents and legal guardians to keep firearms out of the hands of children by requiring safe storage of firearms.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; **or** (3) unlawfully brandishes the firearm to others.
 - **Note:** The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.
- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor **never** actually accesses the firearm.
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years.

- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.

MEDI-CAL ALTERNATIVE FORMAT REQUEST REQUIREMENT PLAN

The Department of Health Care Services (DHCS) requires Local Education Agencies (LEAs), to provide alternative format to meet the needs of students and families as outlined under federal and state law, including the Americans with Disabilities Act (42 U.S.C. 12101) and section 508 of the Rehabilitation Act of 1973, as amended, discrimination against qualified members of the public participating in public programs based on disability is prohibited. The complete plan can be found on the District website: www.atasusd.org, on the Student Intervention Services page. The plan includes Alternative Formats Available, Processing Alternative Format Requests, Alternative Format Selection Application (AFSA) System, and the Alternative Format Communication List.

18. MISCELLANEOUS:

PESTICIDE USE

The District is providing parents the name of all pesticide products expected to be applied at school facilities this school year. That identification includes the name and active ingredients.

MOT Website Link: <https://sites.google.com/a/atasusd.org/mo/>

Staff members and parents/guardians may register with the District if they wish to receive notification of pesticide applications at a particular school or facility. Please request a "Request for Individual Pesticide Application Notification" form from your school/facility personnel. Information on where and when these products will be used is also posted on the AUSD website under the MOT department at the address posted above. Further information is available from the California Department of Pesticide Regulation, Post Office Box 4015, Sacramento, CA 95812-4015/ www.cdpr.ca.gov

Product

Goal 2 XL
Stinger-Wasp/Hornet
Amdro Gopher Gasser
The Giant Destroyer
Moth Balls
Pendulum
Ronstar G
Round Up Pro Max
Surflan A.S
Tempo / Tempo Ultra 20 WP / WSP
Turfion Ester
Hot Shot Ant & Roach Plus Germ Killer
Misty Disinfectant Foam Cleaner
Misty Multipurpose Disinfectant Cleaner
SpeedZone Southern (various mfr. Herbicide)
Zeocon Gentrol IGR Concentrate- (S)
Frontline
Advantage
Various mfr. (rodent bait)
Lifeline
Dimension 270g
Taurus SC

Active Ingredient

Oxyfluorfen
Totramethrin, Phenoxybenzyl, Cyclopropanecarboxylate
Potassium Nitrate, Sulphur, Carbon
Sodium Nitrate, Sulfur, Charcoal
Naphthalene
Pendimethalin, Dimethyl, Dinitrobenzanamide
Oxadiazon
Glyphosate
Oryzalin
Cyfluthrin Dimethylcyclopropane Carboxylate
Triclopyr Butoxyethyl Ester
Propylene glycol monobutyl ether
Butane
2-(2-butoxyethoxy) ethanol
2,4-Dichlorophenoxyacetic acid, isooctyl ester
Hydropene
Fipronil, (s)-methoprene
Imidacloprid, moxidectin
Aluminum phosphate, Diphacinone
Glufosinate-ammonium
Dithiopyr
Fipronil

MANAGEMENT PLAN FOR ASBESTOS-CONTAINING MATERIAL

District has available, upon request, a complete and updated management plan for asbestos- containing material. (Code of Federal Regulations: 40CFR 763.93)

AHERA RE-INSPECTION NOTIFICATION

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), qualified AUSD personnel have performed inspections of its school buildings for asbestos-containing building materials. The inspection findings and asbestos management plans have been on file in each school administrative office since August of 1997.

The EPA requires that the District perform re-inspections of the asbestos materials every three (3) years. A 3-year re-inspection was conducted in May 2008, by an accredited asbestos inspector. An accredited management planner then reviewed the results of the re-inspection and recommended actions that the District should take to safely manage each asbestos material in school district buildings.

No new significant findings were noted during the re-inspection of school district buildings. All asbestos materials identified in the school district are in good condition and the District will continue to manage them in place, as recommended by the accredited management planner.

The results of the re-inspection are filed electronically on the Self Insured Schools of California (SISC) website. The public is welcome to view these materials by making an appointment during normal school hours. The Asbestos Program Manager, Mr. Stuart Stoddard, is available by calling 462.4243 to answer any questions you may have about asbestos in AUSD buildings.

19. FURTHER INFORMATION Further information regarding AUSD schools, programs, policies, and procedures is available to any interested person upon request to the District Office, 805-462-4200, 5601 West Mall, Atascadero or by accessing our web site at: www.atasusd.org. (FERPA, 34CFR Section 99.7(b))

ATASCADERO UNIFIED SCHOOL DISTRICT
2023-2024 ~ Parent/Guardian/Student Acknowledgment
of the Annual Notification to Parent/Guardian/Student Booklet

**This booklet is located on the District Website, www.atasusd.org.
If you would like to request a printed copy please contact
your school site secretary or the District Office at 805-462-4200.**

Section 48982 of the Education Code requires that the parent or guardian acknowledge that he/she has received, read, and understands the information contained in this annual publication. Please share the information in this booklet with your student.

**Please sign below and return this form with your student to
school BY FRIDAY, August 25, 2023 (or at the time of the
student's school registration).**

Your signature does not indicate that consent to participate in any particular program has either been given or withheld. Your cooperation is appreciated.

STUDENT NAME

SCHOOL

Parent / Guardian Signature

Date